



Job Title	First Aid Officer	Job Category	Employed (Casual)
Reports to	Board of Management		

Job Description			
Objective	<ul style="list-style-type: none"> To help make sport safer through prevention of injury techniques, as well as the appropriate recognition and early management of injured people 		
Responsibilities	<ul style="list-style-type: none"> Recognise the occurrence of an injury Systematically approach an injury situation Apply appropriate initial management techniques Liaise with health professionals/paramedics in the event of a serious injury Report any 1st aid issues to BoM Restock of necessary first aid supplies Accurate record keeping 		
Knowledge/Skills	<ul style="list-style-type: none"> Current 1st Aid certificate Knowledge and experience of treating sports injuries Knowledge of current taping techniques Good communication skills 		
Personal Attributes	<ul style="list-style-type: none"> Well organised and able to work in a logical orderly manner Ethical, honest and trustworthy Positive and friendly personality 		
Other	<ul style="list-style-type: none"> DHS Working With Children Check 		
Hours of Operation	Winter Season (May to early Sept) – Saturdays 8.30am – 5.00pm Summer Season (October – February) Tuesday 6.00 – 8.30 pm and Wednesday evenings 6.00 – 9.30pm approximately		
Employment	Casual – Minimum wage + 33% loading		
Reviewed By	Felicity Duffield	Date	11/09/2024
Approved by	Board of Management	Date	
Last Updated		Date	